**The Ohio State University Accelerator Awards**

**Pre-Proposal Template**

**INSTRUCTIONS**

The technology underlying the Accelerator Award pre-proposal must be the subject of an accepted invention disclosure filed with the Ohio State Technology Commercialization Office by the pre-proposal submission deadline and must be under active management by the assigned licensing officer. Please review the RFA for complete eligibility guidelines on our website <https://keenan.osu.edu/accelerator-awards-application-process>.

Submit as a single PDF document to [accelerator\_awards@osu.edu](mailto:accelerator_awards@osu.edu) by the pre-proposal due date**.** Pre-proposals received after the deadline will not be reviewed. **Refer to the website for key submission dates** <https://keenan.osu.edu/accelerator-awards>

The pre-proposal includes the cover page (1-page limit), narrative (2-page limit), and technology funding information (1-page limit). Any pre-proposals that exceed the page limits will not be reviewed. Do not include the instruction page, any appendices, letters of support, or supplemental information with the pre-proposal. The pre-proposal must be typed in 11-point Arial font, single-line spacing with at least 0.5-inch margins.

**Cover Page** (Questions 1-9) – One Page

1. Project title
2. Principal investigator name and academic title
3. Principal investigator contact information
4. Technology category
5. Application status (new/resubmission)
6. Invention disclosure submission status
7. Ohio State technology reference number(s)
8. Type of intellectual property and status
9. Ohio State technology licensing manager

**Narrative** (Questions 10-19) – Two Pages

1. Project background
2. Overview of technology and solution
3. Competition
4. Market opportunity
5. Commercialization path
6. IP position
7. Project milestones
8. Team members
9. Project keywords
10. Industry expert (not required)

**Technology Funding** (Questions 20-21) – One Page

1. Previous funding
2. Current and pending support

**COVER PAGE – One Page**

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|  | |
| 1. **Project title** |  |
| 1. **Principal investigator**   **(name and academic title)** |  |
| 1. **Principal investigator contact information** | Institution:  College:  Department:  Phone number:  Email address: |
|  | |
| 1. **Technology category**   **(select one)** | Software/Information Technology  Sensors  Advanced Materials  Biomedical/Life Sciences  Energy  Advanced Manufacturing  Other: Click or tap here to enter text. |
| 1. **Resubmission** | Yes  No |
|  | |
| 1. **Invention disclosed through Innovate portal** | Yes  No |
| 1. **Ohio State technology reference number(s)** |  |
| 1. **Type of intellectual property and status** | Patent – To be Filed  Copyright  Patent – Pending  Trade Secret  Patent – Issued  None  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. **Ohio State technology licensing manager** |  |
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**NARRATIVE – Two Pages**

*Please use this template and the headings below but delete all italicized instructions prior to submission.*

## Project Background. *Describe the problem or unmet need that your technology/product will address and its importance. Who has this problem?*

## Overview of Technology and Solution. *Provide a brief description of the technology/product and how it solves the problem. What is the current stage of development? Provide a brief summary of what has been achieved so far.*

## Competition. *Identify similar solutions/products currently available or in development to address this problem. What are the specific differentiation features of your technology/product? Why is it better than existing solutions?*

## Market Opportunity. *What are the steps and/or barriers that must be overcome to bring this technology to market? Define the addressable market size, market growth, and indicate any relevant market drivers. What is the projected timeline to market entry of the initial product?*

## Commercialization Path. *How does the creation of a startup company facilitate bringing your technology to market? Please describe any industry feedback on the proof needed to license the technology.*

## Intellectual Property Position. Please reach out to your licensing officer for assistance with the IP position related to the specific technology described in this proposal. *Describe the IP position. If IP was generated outside of Ohio State and assigned to another institution or entity or if there are existing IP or licensing obligations to a third party (e.g. made under a sponsored research, material transfer or inter-institutional agreements) provide details.*

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| --- | --- | --- | --- | --- | --- |
| Application/ Issue Number | Title | Assignee | Type  (provisional, PCT, utility) | Filing Date | Status  (pending, issued) |
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## Project Milestones. *Briefly outline the project milestones to be completed, timeline for completion (up to a 12-month timeframe), and the desired outcome for each milestone. How do these milestones advance or de-risk the technology toward a commercial outcome? Explain how this project fits into the overall product development plan.*

## Team Members. *List the name, institution/department and academic title of the PI, co-PIs (if any), and other key personnel on the project. Briefly describe their expertise and role on the project. Team members that advise on commercialization aspects can be beneficial to the project but are separate from the Industry Expert.*

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| --- | --- | --- | --- | --- |
| Name | Institution/Department | Academic Title | Role on Project | Expertise Relevant to Project |
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## Industry Expert *For guidance on Industry Experts please visit our* [*industry expert webpage*](https://keenan.osu.edu/accelerator-awards-industry-experts) *and refer to the RFA. Please describe whether you have identified prospective industry experts or have already engaged an industry expert for this proposal. Please provide the name, position title and contact email for industry experts you have engaged or would like to engage.*

## Project Keywords. *Provide the top 4–8 keywords you would use to describe your project. Keywords should not overlap with the project’s title.*

**TECHNOLOGY FUNDING – One Page**

1. **PREVIOUS FUNDING**

List all prior funding sources that have contributed to this project.

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| --- | --- | --- | --- |
| Award Period | Funding Source | Award Amount | Contribution to Project |
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1. **CURRENT AND PENDING SUPPORT**

List all current or anticipated funding sources related to this project.

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| --- | --- | --- | --- |
| Anticipated Award Period | Funding Source | Anticipated  Award Amount | Contribution to Project |
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